



North Fraser Youth Soccer Association Rules & Regulations

Revised June 2025

Table of Contents

Part 1 - General.....	2
Part 2 - The Association.....	2
Part 3 - Finances.....	3
Part 4 - Code of Conduct	3
Part 5 - Competition Rules and Regulations.....	5
Part 6 - Discipline and Appeals	5

Part 1 - General

1.01 The North Fraser Youth Soccer Association (NFYSA, Association, or District) Rules & Regulations (R&R) is the non-legal policy document used to help guide the Association's day to day operations; it is compliant to the NFYSA Constitution & By-Laws (C&B), the legal document registered with the Provincial Government for the operation of a non-profit society. This document is not meant to provide hard and fast rules for every situation but to be used as a guide. You may find some situations are not covered – we ask that you bring these to the Board of Director's attention so that consideration may be given to updating or re-evaluating policies in the future.

1.02 Purpose of the R&R:

- a) Governance, operation, and administration of the Association;
- b) Compliance with the Association's C&B and applicable governing bodies;
- c) Communication of the Association's policy and procedures to all stakeholders; and
- d) Continuity of the Association as an organization and ongoing concern.

1.03 R&R amendments:

- a) Can be proposed under C&B guidelines at any meeting;
- b) All proposed resolutions must be communicated to the Board at least fourteen (14) days prior to a meeting, unless this stipulation is unanimously waived by the Board; and
- c) A simple majority Board vote will carry the resolution.

Part 2 - The Association

2.01 Purposes of the NFYSA:

- a) As stated in the C&B; and
- b) Foster constructive partnerships between Association Members that will develop mutual respect and create value for all stakeholders of the NFYSA.

2.02 Governance and affiliation:

- a) Unless otherwise specified in the R&R, the applicable FIFA, CSA and/or BCSA policy, procedures, and rules shall prevail; and
- b) NFYSA's vote(s) at the annual BCSA AGM may be held by a Board approved designate.

2.03 Time periods defined:

- a) Fiscal Year: April 1st to March 31st;
- b) Playing Year:
 - i) Fall / Winter Season: generally, from September to March, or as defined by the governing league or organization;
 - ii) Spring Season: generally, from April to June, or as defined by the governing league or organization.

Part 3 - Finances

3.01 District Fees:

- a) All District fees, those applying to both District Members and (if applicable) out of District Clubs, will be reviewed annually and approved by the Board; and
- b) A District fees document will distributed annually to Clubs in a timely fashion to aid their budget planning.

3.02 Referee Fees:

- a) Referee fees will by reviewed annually by the Board in concert with the Member Clubs to ensure consistency throughout the District and to help support and develop all Member Club referee programs;
- b) The annual review and any resulting changes will be distributed to the Member Clubs in a timely fashion to aid with their budget planning; and
- c) The Referee pay schedule will be posted on NFYSA website in the “Resources” section <https://www.nfysa.ca/resources/> .

3.03 Travel Grants:

- a) NFYSA, depending on the current year’s financial status, will consider travel grants to District teams participating in either National or Provincial Cup competitions;
- b) These competitions must be held outside of the Lower Mainland, north of Squamish and east of Hope;
- c) Deadline for grants is August 1st of the year of travel.
- d) Grants amounts:
 - i) Maritimes – up to \$1500;
 - ii) Alberta to Quebec – up to \$1000;
 - iii) Northern BC and Kootenays – up to \$500; and
 - iv) Okanagan, including Kamloops – up to \$300.

Part 4 - Code of Conduct

4.01 General:

- a) NFYSA shall support and adhere to the FIFA / CSA / BCSA Code of Conduct policy both in rule and in spirit;
- b) Areas of focus include harassment, fair play codes, website protocol, social media, conflict of interest, and privacy; and
- c) Any code of conduct infractions may result in BCSA and/or District discipline.

4.02 Youth transfer application protocol – midseason:

- a) All transfers are subject to BCSA Rule 7 - Transfer of Players

- b) NFYSA Clubs, Coaches, and Managers should avoid becoming embroiled in midseason transfers. Once a player/parent makes their commitment to a team/Club we believe they should see it through until the end of their playing season. We know all too well the impact mid season moves can have on individual teams. Poaching of players from other Clubs is not allowed, and if coaches, team officials or member club executives is deemed to be poaching they are subject to discipline by the BCSA and NFYSA.
- c) Youth transfer application protocol – That said, upon receiving an inquiry for a transfer, NFYSA Clubs are asked to adhere to the following protocol:
 - i) If approached about a potential transfer, Club/Team officials need to:
 - Contact either your Club Administrator or Technical Director via email and provide the following information on the player wishing to transfer – player name, current club, team, and division, and to what team/level the player is wishing to transfer;
 - Advise the player's parents that you have forwarded their request to the Club Administration, and that the Club will respond within 7 days;
 - A team official cannot advise nor imply to a family wishing to transfer to a club that there is a position available for the player;
 - Confirm player/parent have notified their current Club of their request.
 - ii) Club Administration next steps – Current club of player:
 - Club Administrator and/or Technical Director will discuss transfer request with the Coach/Division Rep of the current team to determine potential impact to the team;
 - Club Administrator, Divisional Rep and/or Technical Director will contact the family to discuss reasoning for the transfer request;
 - Club Administrator will check with the Club Registrar to confirm if the family account is in good standing;
 - Technical director of current club will connect with opposing TD to discuss the transfer request;
 - Club Administrator or the Technical Director will sign as the Team Official releasing the player and provide to the Club Registrar;
 - Registrar will forward the completed transfer request to the accepting club, maintain a copy of the transfer, and include information in their executive report to the Board of Directors.
 - iii) Club Administration next steps – Proposed club of player:
 - If the proposed club is contacted directly, the request is to go to the Club Administrator and/or Technical Director;
 - Technical Director will then contact the current club's Technical Director to discuss the transfer request; the onus to complete the transfer now falls to the player's current club;
 - If the transfer is agreed upon, the proposed Club Registrar will forward the completed transfer request, once received from the current club, to the District Registrar for submission to BCSA and maintain a copy of the transfer.

Part 5 - Competition Rules and Regulations

5.01 General:

- a) Unless otherwise specified in the R&R, the applicable FIFA, CSA, an/or BCSA policy, procedures, and rules shall prevail; and
- b) The R&R will be established and communicated by the Board to all Member Clubs in concert with Playing Year dates.

5.02 District League Schedules:

- a) Shall be drafted and governed by the District per the process and procedures communicated to each Club by the District Scheduler; and
- b) All schedules will be posted on the NFYSA website under the “Schedules” section <https://www.nfysa.ca/schedules/> .

5.03 Small Sided Game Rules:

- a) Small Sided Game Rules have been developed through consultation with the technical staffs of all NFYSA Members Clubs and fall within the rules, regulations, and/or guidelines set out in: 1) FIFA Laws of the Game, 2) CSA Grassroots Standards, 3) BCSA Small Sided Soccer Development Policy, and 4) BCSA Small Sided Rules; and
- b) Small Sided Game Rules will be posted on NFYSA website in the “Resources” section <https://www.nfysa.ca/resources/> .

Part 6 - Discipline and Appeals

6.01 General:

- a) Discipline is to be under the authority of the specific League in which the incident occurs in unless otherwise stated by the BCSA, C&B, R&R, or as directed by the Board; and
- b) General discipline information can be found on the NFYSA website in the “About” section <https://www.nfysa.ca/> .

6.02 NFYSA District League Discipline Policy

- a) There is a discipline policy and procedures specific to District League age groups; and
- b) This document is posted on NFYSA website in the “Resources” section <https://www.nfysa.ca/resources/> .

6.03 District Appeals:

- a) All appeals oriented through the District will be dealt with as stipulated in the C&B; and
- b) Decisions by the Appeal Committee cannot be appealed again at the District level.